# 2023

## ADMINISTRATIVE PLAN

## 35<sup>th</sup> Judicial District Composed of Union County, Arkansas

1. JUDGES.							
The Union County District Court is a state district court served by one (1) judge.							
Judge	Division Number						
Jack W. Barker	35th Judicial District						
	笼						
Are exchange agreemen	ts with other district judges o	itilized?					
⊠Yes. ⊡No							
judges of a district court judicial circuit, the admin licensed attorneys to sendivision of the district court.  A small plains madistrate	t, with the concurrence of a listrative judge of the judicia ve as a smalls claims magist urt.	quest of the majority of the district majority of the circuit judges of a lorcuit may designate one or more rate to preside over the small claims alifications as a district court judge in the District Court Clerk.					
Same and the same		I by the administrative judge of the					
Small Claim Magistrate	County	City Designated as Department					

### 2. DEPARTMENTS.

The statutory authority for the organization and designation of this district court is found is found at A.C.A. § 16-17-1110 (28).

The judge(s) serve(s) in the statutorily designated departments of the court as follows:

Judge	County	Gity Designated as Department
Jack W. Barker	Union County	El Dorado Department
	2013 *	250 American Road, Suite A
Francisco Company Company	- 10 (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	El Dorado, AR 71730

#### Consolidation of City Courts with District Courts

Pursuant to A.C.A. §16-17-1202, all city courts were consolidated with district courts on January 1, 2012, and former city courts became known as departments of the district court. If a town or city is no longer operating as a department of the district court, a copy of the local ordinance abolishing the city as a department of the court must be provided to the Administrative Office of the Courts.

Are all towns or cities statutorily designated as departments still operating as departments of the district court?

□Yes ⊠No

Town / City Abolished as Department

**Effective Date** 

☐A copy of the local ordinance abolishing the department of the district court has been attached.

#### 3. OTHER JURISDICTIONAL AREAS.

The following cities and towns have police departments but have not been designated as statutory departments of the district court. Pursuant to A.C.A. §16-17-1203, these cities

and towns contribute to the operational expenses of the district court and file cases in the district court.

City / Town Department Where Cases are Filed / Heard

El Dorado, Smackover, Norphlet, Junction City, Strong, Huttig and Callon, The
District Court of Union County hears all cases filed from these towns.

City of El Dorado, 204 N. West Ave., El Dorado, AR 71730 (870) 862-7911.
City of Smackover, 807 Broadway, Smackover, AR 71762 (870) 725-3572.
City of Norphlet, P.O. Box 23, Norphlet, AR 71759 (870) 546-2534.
City of Junction City, P.O. Box 787, Junction City, AR 71749 (870) 924-4922.
City of Strong, P.O. Box 737, Strong, AR 71765 (870) 797-7343.
City of Huttig, P.O. Box 406, Huttig, AR 71747 (870) 943-2222.
City of Calion, P.O. Box 406, Calion, AR 71724 (870) 748-2564.

4. COURT SESSIONS AND TYPES OF CASE BY SUBJECT MATTER (Criminal, Traffic, Civil and Small Claims).

Pursuant to Administrative Order No. 18, each department of a district court shall hear cases in all of the subject matter divisions.

Sessions of the court are generally scheduled on the following days of the week at the following times:

Judge	Department	Day	Time	of Case	
Jack VV, Barker	Criminal	M	9:00am	Pleas and arraignm	ents
Jack W. Barker	<b>Griminal</b>	W		r Criminal Trials	
Jack W. Barker	Criminal	MW&F	1:30, 1:30&	10:30 First Appeara	nces
Jack VV. Barker	Criminal	Tues (2nd	of month) 9	Fine/Compliance Re	view
Jack VV. Barker	Civil/Small Clain	ກຣີTues (Last	of month) 9, 1	0 Trials	

### Mandatory Holding of Court in Departments of a District Court

Pursuant to A.C.A. §16-17-138, sessions of court must be held at least one (1) time per month in each department unless mutually waived by the district court judge and the governing body of the city or town where the department is located.

Is court held in each town or city designated as a department of the district court at least one (1) time per month?

⊠Yes □No

☐ A written agreement waiving the mandatory holding of court for departments of a district court has been entered into and has been adopted by ordinance of the governing body of the city or town in which the department is located.					
☐ The ordinance(s) has/have been attached to this plan.					
Based upon said written agreement, sessions of court for the					
Pursuant to Administrative Order No. 18, a warrant docket shall be established within the criminal division. The docket shall be divided into a "search warrant docket," designated by the prefix "SW" and an "arrest warrant docket," designated by the prefix "AW." The warrant docket is used for warrants that have been returned either executed or unexecuted when a case file has not yet been opened. If a criminal case is subsequently opened, the information in the warrant docket related to the criminal case is transferred to it.					
Has the warrant docket been established within the criminal division?					
⊠Yes ŪNo					
5. ADMINISTRATIVE ORDER NO. 18 REFERRALS FROM CIRCUIT COURT.					
Has the circuit court referred matters pursuant to Administrative Order No. 18 to be heard by a state district judge?					
<b>⊠</b> Yes □No					
The following matters have been referred by the circuit court and have been included in the circuit court administrative plan:					
□Consent Jurisdiction. Upon the consent of all parties, the following types of cases are referred from circuit court:  □ Civil □ Domestic Relations □ Probate					
□Protective Orders.					
⊠Forcible Entry and Detainers / Unlawful Detainer.					
Page 4 of 7					

The following language is quoted from the proposed Administrative Plan 2023:

"The circuit judges of the Thirteenth Judicial District agree to grant district court authority to the Union County District Court as permitted pursuant to the Arkansas Supreme Court's Administrative Rule 18 6 (b)(3) to hear by referral matters pending in the Union County Circuit Court regarding Forcible Entry and Detainers and Unlawful Detainer actions, A.C.A. Sections 18-60-301-312."

LiOther Matters of an Emergency or Uncontested Nature Pending in Civil, Domestic Relations or Probate Division. Please describe the types of other matters referred below and the location where these matters are heard.

Type of Other Matters

Hearing Location

□Other Matters, if Justification for the Reference and Procedures to be Employed are Sufficiently Demonstrated in the Circuit Gourt Administration Plan Pursuant to Administrative Order No. 14. Please describe the types of other matters referred below and the location where these matters are heard.

Type of Other Matters

**Hearing Location** 

⊠Criminal. The following duties are referred with respect to an investigation or prosecution of an offense lying within the exclusive jurisdiction of the circuit court:

- ☑ Issue Search Warrant Pursuant to Rule 13.1
- ☑ Issue Summons Pursuant to Rule 6.1
- □ Reasonable Cause Determinations Pursuant to Rule 4.1 (e)
- ☑ Appoint Counsel Pursuant to Rule 8:2
- ☑ Inform Defendant Pursuant to Rule 8.3
- Accept Plea of "Not Guilty" or "Not Guilty by Reason of Insanity"
- □ Conduct Pretrial Release Inquiry Rules 9.1, 9.2 and 9.3
- □ Conduct Preliminary Hearing Pursuant to A.C.A. §16-93-307

### Digital Audio Recording Equipment

Is digital audio recording equipment utilized to make a verbatim record of matters referred from the circuit court?

⊠Yes

□ No				•		.*					
	he State District Co led to the Administra					≟quipr	nent (	Zompli	ance I	-omn be	en
⊠Yes ∟No	<b>.</b>						: - -				
6.	SPECIALTY COU	RTS.				<u> </u>					<del></del>
Does	a district court judge	presi	de ovei	a sp	ecialty co	urt pre	igram	?			-
□Yes ⊠No			•							•	-
The fo	ollowing specialty co	urts ar	e cond	ucted		•			-		
Type	of Specialty Court			Lec	ation_						

- a. Type of specialty docket and description of its operation:
- b. Statutory or legal authority on which it is based:
- c. Certification of compliance with all applicable sentencing laws, including assessment, collection and remittance of fines, fees, court costs, probation fees.
- d. Use of court resources. [Describe the court team including prosecuting attorneys, public defenders, and health professionals; that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]
- e. Sources of funding:

☐This specialty court was established in the circuit court administrative plan, but the judicial circuit does not have a circuit judge who is available to administer the specialty court on a consistent basis. Accordingly, the administrative plan for the judicial circuit required by Administrative Order No. 14 of the Supreme Court designated a district court judge to administer this specialty court program.

7.		OR DOCKETS.

Does a district court judge preside over other programs or dockets?

□Yes

⊠No

The following programs or dockets are administered:

#### Name of Docket

Location

- a. Type of specialty docket and description of its operation:
- b. Statutory or legal authority on which it is based:
- Certification of compliance with all applicable sentencing laws, including assessment, collection and remittance of fines, fees, court costs, probation fees.
- d. Use of court resources. [Describe the court team including prosecuting attorneys, public defenders, and health professionals; that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]
- e. Sources of funding:

#### 7. EFFECTIVE DATE.

This Administrative Plan is effective 2024.

[All judges must sign]

Judge

Dated:

5/25/23