ADMINISTRATIVE PLAN 31st Judicial District District Courts of Pulaski and Perry County, Arkansas 2024

1. JUDGES.			
The 31st Judicial District is a state district court served by eight judges.			
Judge	Division/Department Designation According	to Statute	
Hon. Melanie Martin Hon. Vic Fleming Hon. Mark Leverett Hon. Mark Leverett Hon. Mark Leverett Hon. Paula Juels Jones Hon. Randall Morley Hon. Milas "Butch" Hale III Hon. Milas "Butch" Hale III Hon. Wayne Gruber Hon. Rita Bailey Hon. Rita Bailey Are exchange agreements	Little Rock District Court – First Division Little Rock District Court – Second Division Little Rock District Court – Third Division Cammack Village District Court Perry County District Court North Little Rock District Court – First Division North Little Rock District Court – Second Division Sherwood District Court Perry County District Court Pulaski County District Court Jacksonville District Court Maumelle District Court	Little Rock Little Rock Little Rock Little Rock Perryville North Little Rock North Little Rock Sherwood Perryville Little Rock Jacksonville Maumelle	
⊠Yes □No			
Pursuant to Administrative Order No. 18, at the request of the majority of the district judges of a district court, with the concurrence of a majority of the circuit judges of a judicial circuit, the administrative judge of the judicial circuit may designate one or more licensed attorneys to serve as a smalls claims magistrate to preside over the small claims division of the district court.			
A small claims magistrate shall possess the same qualifications as a district court judge. The appointment shall be filed in writing and filed with the District Court Clerk.			
Has a small claims magistrate has been designated by the administrative judge of the judicial circuit?			
□Yes ⊠No			

2. DEPARTMENTS.

The statutory authority for the organization and designation of this district court is found at A.C.A. § 16-17-1113(m).

The judge(s) serve(s) in the statutorily designated departments of the court as follows:

Judge	County	City Designated as Department
Hon. Rita Bailey	Pulaski	Jacksonville District Court 1412 W. Main Street Jacksonville, AR 72076
Hon. Melanie Martin	Pulaski	Little Rock District Court, 1st Div. 600 W. Markham St, Little Rock, AR 72201
Hon. Vic Fleming	Pulaski	Little Rock District Court, 2 nd Div. 600 W. Markham St Little Rock, AR 72201
Hon. Mark Leverett	Pulaski	Little Rock District Court, 3 rd Div. 600 W. Markham St, Little Rock, AR 72201
Hon. Mark Leverett	Pulaski	Cammack Village District Court 600 W. Markham St, Little Rock, AR 72201
Hon. Mark Leverett	Perry	Perry County District Court 205 W. Main Street Perryville, AR 72126
Hon. Wayne Gruber	Pulaski	Pulaski County District Court 3001 W. Roosevelt Rd, Little Rock, AR 72204
Hon. Rita Bailey	Pulaski	Maumelle District Court 550 Edgewood Drive Suite 400 Maumelle, AR 72113

Hon. Paula Juels Jones Pulaski North Little Rock District Court, 1st Div.

1 Justice Center Dr.

North Little Rock, AR 72114

Hon. Randall Morley Pulaski North Little Rock District Court, 2nd Div.

1 Justice Center Dr.

North Little Rock, AR 72114

Hon, Milas "Butch" Hale III Pulaski Sherwood District Court

2201 East Kiehl Avenue Sherwood, AR 72120

Hon. Milas "Butch" Hale III Perry Perry County District Court

205 W. Main Street Perryville, AR 72126

Consolidation of City Courts with District Courts

Pursuant to A.C.A. §16-17-1202, all city courts were consolidated with district courts on January 1, 2012, and former city courts became known as departments of the district court. If a town or city is no longer operating as a department of the district court, a copy of the local ordinance abolishing the city as a department of the court must be provided to the Administrative Office of the Courts.

Are all towns or cities statutorily designated as departments still operating as departments of the district court?

⊠Yes

□No

By ordinance and agreement, Cammack Village holds court in Little Rock District, Third Division. Wrightsville District Court has been abolished.

Town / City Abolished as Department Effective Date

Cammack Village 6/11/2019
Wrightsville 3/1/2022

⊠A copy of the local ordinance abolishing the department of the Wrightsville District Court has been attached.

3. OTHER JURISDICTIONAL AREAS.
The following cities and towns have police departments but have not been designated as statutory departments of the district court. Pursuant to A.C.A. §16-17-1203, these cities and towns contribute to the operational expenses of the district court and file cases in the district court.
City / Town Department Where Cases are Filed / Heard N/A
4. COURT SESSIONS AND TYPES OF CASE BY SUBJECT MATTER (Criminal, Traffic, Civil and Small Claims).
Pursuant to Administrative Order No. 18, each department of a district court shall hear cases in all of the subject matter divisions.
Sessions of the court are generally scheduled on the following days of the week at the following times: Type Judge Department Day Time of Case (Attachments: Court Schedules for each District Court)
Mandatory Holding of Court in Departments of a District Court
Pursuant to A.C.A. §16-17-138, sessions of court must be held at least one (1) time per month in each department unless mutually waived by the district court judge and the governing body of the city or town where the department is located.
Is court held in each town or city designated as a department of the district court at least one (1) time per month?
⊠Yes □No
☐ A written agreement waiving the mandatory holding of court for departments of a district court has been entered into and has been adopted by ordinance of the governing body of the city or town in which the department is located.
☐ The ordinance(s) has/have been attached to this plan.

Pursuant to Administrative Order No. 18, a warrant docket shall be established within the criminal division. The docket shall be divided into a "search warrant docket," designated by the prefix "SW" and an "arrest warrant docket," designated by the prefix "AW." The warrant docket is used for warrants that have been returned either executed or unexecuted when a case file has not yet been opened. If a criminal case is subsequently opened, the information in the warrant docket related to the criminal case is transferred to it. Has the warrant docket been established within the criminal divisions? ⊠Yes 5. ADMINISTRATIVE ORDER NO. 18 REFERRALS FROM CIRCUIT COURT. Has the circuit court referred matters pursuant to Administrative Order No. 18 to be heard by a state district judge? ⊠Yes The following matters have been referred by the circuit court and have been included in the circuit court administrative plan: ⊠Consent Jurisdiction. Upon the consent of all parties, the following types of cases are referred from circuit court: □ Civil □ Domestic Relations □ Probate ⊠Protective Orders. □ Forcible Entry and Detainers / Unlawful Detainer. □Other Matters of an Emergency or Uncontested Nature Pending in Civil, Domestic Relations or Probate Division. Please describe the types of other matters referred below and the location where these matters are heard. ⊠Other Matters, if Justification for the Reference and Procedures to be Employed are Sufficiently Demonstrated in the Circuit Court Administration Plan Pursuant to Administrative

Order No. 14. Please describe the types of other matters referred below and the location

where these matters are heard.

Type of Other Matters	Hearing Location	
Office of Child Support Enforcement	Pulaski County Circuit Court	
Digital Audio Recording Equipment		
Is digital audio recording equipment utili from the circuit court in the above cases	ized to make a verbatim record of matters ref	ferred
⊠Yes □ No		
Has the State District Court Digital Audio Recording Equipment Compliance For provided to the Administrative Office of the Courts?		
⊠Yes □No		
 ☑Criminal. The following duties are referred with respect to an investigation or prosecution of an offense lying within the exclusive jurisdiction of the circuit court to the Pulaski County District Court, the Little Rock District Court, the Sherwood District Court, the North Little Rock District Court, the Jacksonville District Court, the Maumelle District Court, the Cammack Village District Court, and the Perry County District Court: ☑ Issue Search Warrant Pursuant to Rule 13.1 ☑ Issue Arrest Warrant Pursuant to Rule 7.1 or A.C.A. §16-81-104 ☑ Issue Summons Pursuant to Rule 6.1 ☑ Reasonable Cause Determinations Pursuant to Rule 4.1 (e) ☑ Conduct First Appearance Pursuant to Rule 8.2 ☑ Inform Defendant Pursuant to Rule 8.3 ☑ Accept Plea of "Not Guilty" or "Not Guilty by Reason of Mental Disease or Defect" ☑ Conduct Pretrial Release Inquiry Rules 9.1, 9.2 and 9.3 ☑ Conduct Preliminary Hearing Pursuant to A.C.A. §16-93-307 		
6. SPECIALTY COURTS.		
Does a district court judge preside over	a specialty court program?	
⊠Yes		

The following specialty courts are conducted:

Types of Specialty Courts

Locations

Pulaski County Mental Health Court

(Judge Martin, see attachment)

Little Rock

The Pulaski County Mental Health Court was established in the Circuit Court Administrative Plan, but the judicial circuit does not have a circuit judge who is available to administer the specialty court on a consistent basis. Accordingly, the administrative plan for the judicial circuit required by Administrative Order No. 14 of the Supreme Court designated a district court judge to administer this specialty court program.

Sherwood DWI Court (Judge Hale, see attachment)

Sherwood

Pulaski County DWI/Sobriety Court (Judge Gruber, see attachment)

Little Rock

7. OTHER PROGRAMS OR DOCKETS.

Does a district court judge preside over other programs or dockets?

⊠Yes

□No

The following programs or dockets are administered:

Name of Docket(s)

Locations

North Little Rock Alternative Sentencing Program

(Judge Jones, see attachment)

North Little Rock

North Little Rock Teen Court Program (Judge Jones, see attachment)

North Little Rock

Pulaski County Alternative Substance Abuse Services Program (Judge Martin, Judge Morley, Judge Jones, see attachment)

Little Rock/North Little Rock

7. EFFECTIVE DATE.

This 31st Judicial District Administrative Plan is effective January 1, 2024.

Approved as to Form & Content:

Judge Melanie Martin Little Rock District Court – First Division Pulaski County Mental Health Court Pulaski County Alternative Substance Abuse Services Program	52533 Date
Victor	5-30-23
Judge Vic Fleming	Date
Little Rock District Court - Second Division	5-25-4
Judge Mark Leverett Little Rock District Court – Third Division Cammack Village District Court Perry County District Court	Date
See p. 8A	
Judge Rita Bailey Maumelle District Court Jacksonville District Court	Date
See p. 8B	
Judge Wayne Gruber Pulaski County District Court Pulaski County DWI/Sobriety Court	Date
See p. 8C	1
Judge Paula Juels Jones North Little Rock District Court – First Division North Little Rock Alternative Sentencing Program North Little Rock Teen Court Pulaski County Alternative Substance Abuse Services Program	Date
See p. 8C	
Judge Randall Morley North Little Rock District Court – Second Division Pulaski County Alternative Substance Abuse Services Program	Date
See p. 8D	-
Judge Milas "Butch" Hale, III Admin. Judge, 31 st Judicial District Sherwood District Court Sherwood DWI Court	Date
Perry County District Court	
Then Dataley	5/31/23
Judge Karen Whatley Administrative Judge, 6th Jud. Circuit	Date

Judge Melanie Martin Little Rock District Court - First Division Pulaski County Mental Health Court Pulaski County Alternative Substance Abuse Services Program Judge Vic Fleming Little Rock District Court - Second Division Judge Mark Leverett Little Rock District Court - Third Division Cammack Village District Court Perry County District Court Judge Rita Bailey Maumelle District Court Jacksonville District Court Judge Wayne Gruber Pulaski County District Court Pulaski County DWI/Sobriety Court Judge Paula Juels Jones North Little Rock District Court - First Division North Little Rock Alternative Sentencing Program North Little Rock Teen Court Pulaski County Alternative Substance Abuse Services Program Judge Randali Morley North Little Rock District Court - Second Division Pulaski County Alternative Substance Abuse Services Program

Judge Milas *Butch* Hale, III Admin. Judge, 31st Judicial District

Administrative Judge, 6th Jud. Circuit

Sherwood District Court Sherwood DWI Court Perry County District Court

Judge Karen Whatley

Judge Melanie Martin Little Rock District Court – First Division Pulaski County Mental Health Court	Date
Pulaski County Alternative Substance Abuse Services Program	
Judge Vic Fleming Little Rock District Court – Second Division	Date
Judge Mark Leverett Little Rock District Court – Third Division Cammack Village District Court Perry County District Court	Date
Judge Rita Bailey Maumelle District Court Jacksonville District Court Judge Wayne Gruber Pulaski County District Court Pulaski County DWI/Sobriety Court	Date 3 2 Date
Judge Paula Juels Jones North Little Rock District Court – First Division North Little Rock Alternative Sentencing Program North Little Rock Teen Court Pulaski County Alternative Substance Abuse Services Program	Date
Judge Randall Morley North Little Rock District Court – Second Division Pulaski County Alternative Substance Abuse Services Program	Date
Judge Milas "Butch" Hale, III Admin. Judge, 31 st Judicial District Sherwood District Court Sherwood DWI Court Perry County District Court	Date
Judge Karen Whatley Administrative Judge, 6th Jud. Circuit	5/31/33 Date

Judge Karen Whatley Administrative Judge, 6th Jud. Circuit

Judge Melanie Martin Little Rock District Court – First Division	Date
Pulaski County Mental Health Court	
Pulaski County Alternative Substance Abuse Services Program	n
Togram	
Judge Vic Fleming	Date
Little Rock District Court - Second Division	Date
Judge Mark Leverett	Date
Little Rock District Court – Third Division	Duic
Cammack Village District Court	
Perry County District Court	
Judge Rita Bailey	-
Maumelle District Court	Date
Jacksonville District Court	
Judge Meyers Court	
Judge Wayne Gruber Pulaski County District Court	Date
Pulaski County DWI/Sobriety Court	
r district County Divincobilety Count	
Judge Paula Juels Jones	Date
North Little Rock District Court - First Division	
North Little Rock Alternative Sentencing Program	
North Little Rock Teen Court	
Pulaski County Alternative Substance Abuse Services Program	1
Judge Randall, Morley	Date
North Little Rock District Court - Second Division	
Pulaski County Alferhative Substance Abuse Services Program	1
MARKE	5-25-23
Judge Milas "Butch" Hale, III	Date
Admin. Judge, 31st Judicial District	Date
Sherwood District Court	
Sherwood DWI Court	
Perry County District Court	
Kain D Whatley	5/31/23
Judge Karen Whatley	Date
Administrative Judge, 6th Jud. Circuit	

LITTLE ROCK DISTRICT COURT CAMMACK VILLAGE DISTRICT COURT PERRY COUNTY DISTRICT COURT

PULASKI COUNTY MENTAL HEALTH COURT

PULASKI COUNTY ALTERNATIVE SUBSTANCE ABUSE SERVICES PROGRAM 2024

LITTLE ROCK DISTRICT COURT-1st Div. sessions are regularly scheduled as follows, at 600 W. Markham, Little Rock, AR 72201:

Mon.-Friday (Crim. Docket)

8:30 a.m. – finish

Mon.-Friday (Video Arraignments/Jail Docket) 8:30 a.m. - finish

PULASKI COUNTY MENTAL HEALTH COURT sessions are regularly scheduled as follows, at 600 W. Markham, Little Rock, AR 72201:

2nd & 4th Thursdays of every month

1:30 p.m. – finish

PULASKI COUNTY ALTERNATIVE SUBSTANCE ABUSE SERVICES PROGRAM: sessions are regularly scheduled as follows, at 600 W. Markham, Little Rock, AR 72201:

Mon.-Friday

8:30 a.m. – finish

LITTLE ROCK DISTRICT COURT-2ND Div. sessions are regularly scheduled as follows, at 600 W. Markham, Little Rock, AR 72201

Mon.-Thursday

8:30 a.m. – finish

(Friday, as and when needed)

LITTLE ROCK DISTRICT COURT-3rd. Div. sessions are regularly scheduled as follows, at

600 W. Markham, Little Rock, AR 72201:

Mon., Wed, & Thursday

1:00 p.m. – finish

Tuesday

1:30 p.m. - finish

CAMMACK VILLAGE DISTRICT COURT sessions are regularly scheduled as follows, at 600 W. Markham, Little Rock, AR 72201:

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3rd Friday in every month

9:00 a.m. – finish

PERRY COUNTY DISTRICT COURT sessions are regularly scheduled as follows, at 205 W. Main St., Perryville, AR 72126:

3rd Thursdays in every month

9:00 a.m.- finish

<u>PULASKI COUNTY CIRCUIT COURT</u> sessions are regularly scheduled as follows, at 3001 W. Roosevelt Rd., Little Rock, AR 72204:

Judge Martin (1st & 3rd Thursdays) 1:00 p.m. – finish

Judge Fleming (2nd & 4th Tuesdays) 1:00 p.m. – finish

Judge Leverett (1st & 3rd Tuesdays) 9:00 a.m. – finish

On-Call Pulaski County Jail

Saturday Court

8:00 a.m. - finish

(Shared responsibility with other Pulaski County District Judges approximately once every 7 weeks)

TYPES OF CASES:

Division 1 Non-traffic misdemeanors (arraignments, pleas, trials),

felonies (probable cause/bond issues), Pulaski County Mental Health Court (Specialty Court), Pulaski County Alternative Substance Abuse Services Program (Diversion)

Division 2 Traffic Violations and misdemeanors (arraignments, pleas,

trials)

Felonies arising from traffic cases (PC and bond issues)

Division 3 Environmental, Civil, Small Claims, all City ordinance

violations

b. Cammack Village District Court, 600 West Markham St., Little Rock, Arkansas 72201; any case that might properly be lodged in district courts in Arkansas. c. *Perry County District Court*, 205 W. Main Street, Perryville, Arkansas, 72126; any case that might properly be lodged in district courts in Arkansas.

Judge Melanie Martin Little Rock District Court-1st Div.	<u> 5・25・23</u> Date
Pulaski County Mental Health Court	
Pulaski County Alternative Substance Abus	se Services Program
11c/Mm	5.30-23
Judge Vic Fleming/	Date
Little Rock District Court -2nd Div.	
11/1	5-25-23
Judge Mark Leverett	Date
Little Rock District Court -3 rd Div.	
Cammack Village District Court	
Perry County District Court	



MAYOR ALLAN C. LORING alward2po2@yahoo.com

TREASURER MABELINE HANSBERRY mhansberry@cityofwrightsville-ar.org

RECORDER SHEILA GARLING rtwrightsv@yahoo.com

13024 Hwy. 365 S. | Little Rock, Ar. | 72206 (501) 897-4547 Ph. (501) 897-5647 Fax

ORDINANCE NO. 22-003

AN ORDINANCE OF THE CITY OF WRIGHTSVILLE, ARKANSAS TO ABOLISH THE DEPARTMENT OF DISTRICT COURT OF THE CITY OF WRIGHTSVILLE, ARKANSAS, AND PROVIDING FOR THE FOLLOWING: A SEVERABILITY CLAUSE; EFFECTIVE DATE; PROPER NOTICE; OPEN MEETING; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Wrightsville, Arkansas is a city of the second class in the state of Arkansas and located in the County of Pulaski; and

WHEREAS, Section 19 of Amendment 80 to the Arkansas Constitution provided that all municipal courts were to become district courts on January 1, 2005, and that they should assume the jurisdiction previously vested in municipal courts, corporation courts, police courts, justice of the peace, and courts of common pleas. These courts shall continue in existence unless such City Court is abolished by the governing body of the city or by appropriate action of the General Assembly; and

WHEREAS, a town or city that prior to January 1, 2012 operated a municipal court that becomes a department of a district court may by ordinance of the town or city in which the department is located abolish the department of district court; and

WHEREAS, the District Court of Wrightsville has become a financial burden on the City of Wrightsville and the court not being an intangible asset to the City; and

WHEREAS, the Arkansas Code Annotated § 16-17-1202 states:

- (d)(1)(A) A town or city prior to January 1, 2012, operated a city court that becomes a department of a district court may by ordinance of the town or city in which the department is located abolish the department of district court.
- (B) A copy of the ordinance abolishing the department of a district court shall be sent to the Administrative Office of the Courts.

 p. 11A

- (2)(A) On and after the effective date of the ordinance abolishing the department of a district court, the nearest district court in the county shall be regarded as a continuation of the department of district court that was abolished.
- (B) All papers and records pertaining to a department of a district court abolished by ordinance shall be transferred to the appropriate district court, and no suit or prosecution of any kind or nature shall abate because of any change made by this subchapter.
- (C) Except as modified in accordance with this subchapter, any of the following existing on the effective date of the ordinance abolishing the department of a district court shall continue unaffected:
- (i) A writ;
- (ii) An action;
- (iii) A suit;
- (iv) A proceeding;
- (v) Civil liability;
- (vi) Criminal liability;
- (vii) A prosecution;
- (viii) A judgment;
- (ix) A decree;
- (x) An order;
- (xi) A sentence;
- (xii) A regulation;
- (xiii) A cause of action; and
- (xiv) An appeal.
- (e) No town or city shall have the authority to reinstate a department of district court abolished by ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WRIGHTSVILLE, ARKANSAS;

SECTION 1. The Department of District Court in the city of Wrightsville, Arkansas is hereby abolished.

SECTION 2. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance be severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutional declaration shall not affect any remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, and the remainder of this Ordinance shall be enforced as written.

SECTION 3. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and the public notice of time and place of meeting was posted as required by law. p.~11B

SECTION 4. REPEAL. ALL Ordinances and or Resolutions in conflict herewith are specifically repealed.

SECTION 5. EMERGENCY CLAUSE. The City Council of the City of Wrightsville, Arkansas finds and determines that an Ordinance to abolish the Department of District Court in Wrightsville, Arkansas is necessary for the orderly administration and operation of the City of Wrightsville, Arkansas; an emergency is declared to exist and this Ordinance being necessary for the preservation of the public peace, health and safety shall be in force and effect on and after the 11th day of March, 2022.

ADOPTED

Date 3/1/27

Date: 3/1/222

APPROVED

Mayor

Attest: Recorder

SIXTH JUDICIAL CIRCUIT ADMINSTRATIVE PLAN 2024

Specialty Court Programs Pulaski County Mental Health Court Little Rock District Court

The following Specialty Court Program is provided:

a. Type of Program and Description of Operations: Pulaski County Mental Health Court-Little Rock is a voluntary, post-adjudication, highly intensive supervision program designed to address the needs of high risk/high needs persons with a mental illness or co-occurring disorder with current misdemeanor criminal cases. Mental Health Court is available only to defendants meeting program eligibility requirements; the defendant must be an adult resident of Pulaski County, having no unresolved felony offenses or active offenses. Mental Health Court is a minimum of twelve (12) months. Mental Health Court is held the second and fourth Thursday of each month at 2:30 p.m., at Little Rock District Court-1st Div. Criminal, 600 W. Markham, Little Rock, AR.

Admission to the Mental Health Court is completed in a series of steps:

Step One: Application- If the defendant meets the above criteria, he/she or defense counsel may make a request for a referral to Mental Health Court, which then must be submitted to the Prosecuting Attorney's Office. Speedy trial will be tolled during the entire process.

Step Two: Preliminary Approval- After the request is submitted to the Prosecuting Attorney's Office, the Deputy Prosecuting Attorney will review the pending charges and criminal history. If the Deputy Prosecuting attorney determines that the defendant's request should be considered for further review and approved, the defendant will be scheduled for an assessment.

<u>Step Three: Probation Assessment</u>- An assessment will be administered by the Probation Officer to determine the defendants' risk and needs. The Probation Officer will schedule a subsequent assessment with a Mental Health treatment Provider.

<u>Step Four: Mental Health Assessment</u>- Another assessment will be administered by a Mental Health Treatment Provider in order to determine clinical appropriateness for the program. Entry into Mental Health Court is usually limited to those who are determined as high risk/high needs and meet program criteria.

<u>Step Five: Mental Health Court Team Review</u>- After the completion of the assessments, the probation officer and treatment providers will share the information with the Mental Health Team for a final review.

Step Six: Plea-If the defendants request is approved by the Mental Health Court Team, he/she will be provided a date for acceptance of plea before the Mental Health Court Judge. Prior to the court date, the defendant must make an appointment with defense counsel to complete all necessary forms.

Step Seven: Sentencing- The defendant will appear at a hearing before the Mental Health Court Judge to be formally accepted into Mental Health court.

Statutory Authority: Pulaski County Mental Health Court-Little Rock was established pursuant to the Arkansas Code Annotated §16-100-101 and Arkansas Code Annotated §16-100-201, et seq.

Pursuant to Arkansas Code Annotated 16-100-204 (b)(2), the administrative plan for the judicial circuit may designate a district court judge to administer the mental health specialty court program if a judicial district does not have a circuit judge who is available to administer the mental health specialty court program on a consistent basis.

The district court judge designated to administer the mental health specialty court program is:

Judge Melanie Martin, Little Rock District Court Division 1

- b. <u>Certification of Compliance</u>: Pulaski County Mental Health Court-Little Rock operates in compliance with all applicable sentencing laws. This includes fines, court costs, fees, probation assessments, and sentencing alternatives.
- c. <u>Use of Court Resources</u>: The Pulaski County Mental Health Court-Little Rock team includes one (1) full-time District Judge, (1) full-time Deputy Prosecuting Attorney, (1) full-time Deputy Public Defender, (1) Probation Officer, (1) Law Enforcement Officer, (1) Coordinator, and (4) Representatives from community treatment providers, including Centers for Youth and Family Services, Professional Counseling Associates, Department of Human Services, and Veterans Affairs. Team members have attended training programs offered by the State of Arkansas Administrative Office of the Courts. Pulaski County Mental Health Court- Little Rock was implemented and operates according to the MHC Best Practices and Arkansas Law.

d. <u>Sources of Funding</u>: Pulaski County Mental Health Court-Little Rock receives support from the City of Little Rock, the Public Defender Commission, the Pulaski County Prosecuting Attorney's Office, and Federal Providers.

Judge Melanie Martin

Little Rock District Court-Div. 1

Date

Judge Karen Whatley

Administrative Judge, 6th Jud. Circuit

Date

Rev. 5/25/23 m

NORTH LITTLE ROCK DISTRICT COURT NORTH LITTLE ROCK ALTERNATIVE SENTENCING PROGRAM NORTH LITTLE ROCK TEEN COURT PULASKI COUNTY ALTERNATIVE SUBSTANCE ABUSE SERVICES PROGRAM 2024

The North Little Rock District Court is served by two state district court judges. The judges serve in the designated divisions of the court as follows:

The Hon. Paula Jules Jones NLRDC, Div. 1 North Little Rock, AR The Hon. Randall Morley NLRDC, Div. 2 North Little Rock, AR

NORTH LITTLE ROCK DISTRICT COURT-1st Div. sessions are regularly scheduled as follows, at 1 Justice Center Dr., North Little Rock, AR 72114:

Tues., Wed., and Thurs.	9:00 a.m finish
2 nd Tuesday	1:00 p.m finish
1st Thursday	11:00 a.m. – finish
Last Thursday	11:00 a.m. – finish

NORTH LITLE ROCK ALTERNATIVE SENTENCING PROGRAM: sessions are regularly scheduled as follows, at 1 Justice Center Dr., North Little Rock, AR 72114:

1ST Thursday

11:00 a.m. - 1 p.m.

NORTH LITTLE ROCK TEEN COURT: sessions are regularly scheduled as follows, at 1 Justice Center Dr., North Little Rock, AR 72114:

Every 3rd Tuesday

4:00 p.m. – 5:30 p.m.

NORTH LITTLE ROCK DISTRICT COURT-2ND Div. sessions are regularly scheduled as follows, at 1 Justice Center Dr., North Little Rock, AR 72114:

Monday 8:30 a.m. – finish Tues., Wed., and Thurs. 8:30 a.m. – finish

PULASKI COUNTY ALTERNATIVE SUBSTANCE ABUSE SERVICES PROGRAM: sessions are regularly scheduled as follows, at 1 Justice Center Dr., North Little Rock, AR 72114:

Mon.-Friday

8:30 a.m. - finish

On-Call Pulaski County Jail (Judge Morley)

Saturday Court

8:00 a.m. - finish

(Shared responsibility with other Pulaski County District Judges approximately once every 7 weeks)

PULASKI COUNTY CIRCUIT COURT sessions are regularly scheduled as follows, at 3001 W. Roosevelt Rd., Little Rock, AR 72204:

Judge Jones (2nd & 4th Mondays)

8:30 a.m. - finish

Judge Morley (2nd & 4th Wednesdays)

8:30 a.m. - finish

TYPES OF CASES:

Division 1

Criminal Misdemeanors, Small Claims, and Civil Matters

Division 2

Criminal Felony First Appearances, Traffic and City Code

Judge Paula Juels Jones

North Little Rock District Court -14 Div.

5-30-23 Date

Judge Randall Morley

North Little Rock District Court -2nd Div.

Administrative Plan 31" Judicial District 2024

Alternative Sentencing Program North Little Rock District Court, 1st Div.

- a. Type of Program and Description of Operations: The Alternative Sentencing Program (ASP) at NLRDC, Div. 1, is a form of probation that uses community resources to treat drug/alcohol addiction, to provide free educational services, and to provide cognitive behavioral therapy for those defendants who want to change their lifestyles; in exchange for consideration towards fines and jail time. Defendants are also assisted with job placement. The program is available to defendants who are in custody and is held during normal court sessions at North Little Rock District Court-1^{at} Div. Criminal, 1 Justice Center Dr., North Little Rock, AR 72114.
- b. <u>Statutory/Legal Authority:</u> The Alternative Sentencing Program operates in compliance with A.C.A. § 5-4-303 Conditions of Suspension of Probation, A.C.A. § 5-4-322 District Court, Probation-Fees and Fines Authorized, & A.C.A. § 5-4-323 Additional Conditions- High School Diploma or High School Equivalency Diploma-Employment Training.
- c. <u>Certification of Compliance</u>: The judge utilizing this program certifies that the program conforms to all applicable sentencing laws, including assessments, collection and remittance of fines, court costs, and probation fees.
- d. <u>Sources of Funding</u>: The Alternative Sentencing Program operates at no additional cost to the Court. In addition, the program does not require a fee in order to participate. Community resources and non-profits are used to administer the program.

Waula Jores	5-30-23
Judge Paula Juels Jones	Date
North Little Rock District Court-Div, 1	
Haun Dallatla	5-31-23
Judge Karen Whatley	Date
Administrative Judge, 6th Judicial Circuit	

Administrative Plan 31st Judicial District 2024

North Little Rock Teen Court North Little Rock District Court-1st Div.

- a. Type of Program and Description of Operations: North Little Rock Teen Court is a volunteer program that uses positive peer pressure to change the behavior of juveniles. This program is administered through the North Little Rock City Attorney's Office. Cases are referred from North Little Rock High School's School Resource Officers. Student volunteers are trained to become attorneys and jurors. Participation is voluntary but participants must accept responsibility for their actions in order to participate. Mini-jury trials are held and the juries of peers decide the appropriate punishments. Judge Jones volunteers her time to preside over and train. The program is held on the 3rd Tuesdays of every month at North Little Rock District Court-1st Div. Criminal, 1 Justice Center Dr., North Little Rock, AR 72114.
- b. Statutory/Legal Authority: Not applicable.
- c. Certification of Compliance: Not applicable.
- d. <u>Use of Court Resources</u>: Judge Jones uses the courtroom to hold court and to train the student volunteers. No other court resources are utilized.
- e. Sources of Funding: The North Little Rock Teen Court is funded through the North Little Rock City Attorney's Office, who provides funds and serves as an Administrator for the program.

Judge Paula Juels Jones
North Little Rock District Court-Div. I

Judge Karen Whatley
Administrative Judge, 6th Judicial Circuit

Administrative Plan 31st Judicial District 2024

Pulaski County Alternative Substance Abuse Services Program Diversion:

Little Rock & North Little Rock District Courts-Criminal Divisions

The Pulaski County Circuit Court has established a program offering substance abuse services and pre-trial release supervision to address the needs of high risk/high need persons who may suffer from, or are afflicted with, drug and alcohol addiction and related abuse disorders. Pursuant to Administrative Order No. 14 and Administrative Order No. 18, the administrative plan for the judicial circuit may refer to state district judges certain criminal duties with respect to an investigation or prosecution of an offense lying within the exclusive jurisdiction of the circuit court. The administrative plan for the 6th Judicial Circuit authorizes the state district judges in the 31st Judicial District to perform the following duties: Reasonable Cause Determinations pursuant to Rule 4.1 (e), Conduct First Appearances Pursuant to Rule 8.1, Appoint Counsel Pursuant to Rule 8.2, Inform Defendants Pursuant to Rule 8.3, Accept Pleas of "Not Guilty" or "Not Guilty by Reason of Mental Disease or Defect", Conduct Pretrial Release Inquiries pursuant to Rules 9.1, 9.2 and 9.3, and Conduct Preliminary Hearings pursuant to A.C.A. §16-93-307. Accordingly, Judge Melanie Martin, Judge Randy Morley, and Judge Paula Juels Jones are designated to administer the Pulaski County Alternative Substance Abuse Services Program.

- f. Type of Program and Description of Operations: The Pulaski County Alternative Substance Abuse Services Program is a voluntary, pre-adjudication, highly intensive, pre-trial recognizance release supervision program designed to address the needs of high risk/high needs persons who may suffer from, or are afflicted with, drug and alcohol addiction and related abuse disorders. This pre-trial release program is available only to defendants meeting program eligibility requirements and is available to the departments of the district courts in the 31st Judicial District. The program is available to defendants who are in custody and during normal court sessions at Little Rock District Court-1st Div. Criminal, 600 W. Markham, Little Rock, AR 72201 & North Little Rock District Court-1st & 2nd Div. Criminal cases, 1 Justice Center Dr., North Little Rock, AR 72114.
- g. <u>Statutory/Legal Authority:</u> The Pulaski County Alternative Substance Abuse Services Program operates pursuant to Ark. R. Crim. P. Rules 8.1 through 9.6, Supreme Court Administrative Order No. 14, Supreme Court Administrative Order No. 18, other Arkansas Rules of Criminal Procedure, Arkansas state law, and the United States Constitution.

- h. Certification of Compliance: The judges utilizing this program certify that the program conforms to all applicable sentencing laws, including fines, fees, court costs, and supervision/probation assessments.
- i. Sources of Funding: This program is grant funded and requires no additional operating expenses for the Court(s). No financial commitments or additional human resources (which might result in any additional responsibilities by the Prosecuting Attorney or the Public Defender) will be requested or anticipated. When the grant expires, the Pulaski County Alternative Substance Abuse Program will cease, unless and/or until funded again, through the same or a similar grant.
- j. Grant Name: The name of the grant is the Pulaski County Substance Abuse Services Program. This program is established pursuant to a Pulaski County grant that assists qualifying defendants who are in custody to undergo drug and alcohol treatment at a designated contract facility.
- k. Additional Resources: The Pulaski County Alternative Substance Abuse Services Program receives support from the City of Little Rock, the City of North Little Rock, Pulaski County, the Public Defender Commission, and the Pulaski County Prosecuting Attorney's Office.

the Public Detender Commission, and the	Pulaski County Prosecuting
Millimo In marter	5.31.23
Judge Melanie Martin	Date
Judge Paula Juels Jones North Little Rock District Court-Div. 1	5-30-23 Date
Judge Randall Morley North Little Rock District Court-Div. 2	5-30-23 Date
Judge Karen Whatley Administrative Judge- 6th Jud. Circuit	5-3/-23 Date

Rev 5/25/23 mhm

SHERWOOD DISTRICT COURT 2024

The Hon. Milas H. Hale III **Grace Gault**

District Judge Chief Court Clerk

Sherwood District Court: sessions are regularly scheduled as follows, at 2201 E. Kiehl Ave., Sherwood, AR 72120:

Monday & Friday -38

7:30 a.m. to 8:00 a.m.

Jail docket

Tuesday (Plea & Arraignments) - 9:00 a.m. to 11:30 a.m. 2

Civil Small Claims, Code Enforcement, Animal Control Cases

1:00 p.m. to 2:00 p.m.

DWI Court

4:00 p.m. to 5:00 p.m. (Every other Tuesday)

Wednesday (Trials) \$

9:00 a.m. to 11:30 a.m.

Perry County District Court sessions are regularly scheduled as follows, at 205 W. Main St., Perryville, AR 72126:

1st Thursday of each month: Criminal/Traffic plea & arraignment, felony reviews, trials -8:30 - finish

PULASKI COUNTY CIRCUIT COURT sessions are regularly scheduled as follows, at 3001 W. Roosevelt Rd., Little Rock, AR 72204:

1st & 3rd Mondays

8:30 a.m. – finish

On-Call Pulaski County Jail

Saturday Court

8:00 a.m. - finish

(Shared responsibility with other Pulaski County District Judges approximately once every 7 weeks)

Judge Milas "Butch" Hale III

Sherwood District Court

Admin. Judge, 31st Judicial District

31st JUDICIAL DISTRICT ADMINISTRATIVE PLAN 2024

SPECIALTY COURT PROGRAMS Sherwood DWI Court

a) Describe the program and how it operates:

The Sherwood DWI Court is a specialty court that targets drunk drivers with a BAC of .17 or higher, who are "hardcore drunk drivers." Most are charged with their second or third DWI. Upon a plea of guilty, they enter a one-year program of 4 phases, which includes extensive group and individual therapy, probationary supervision with alcohol testing, and court review every two weeks. The model is very similar to that used in Drug Courts. We meet every other Tuesday at 3:30 p.m. for staffing. Court begins after staffing at 4:00 p.m.

b) Provide the statutory and legal authority on which it is based:

A.C.A. §16-102-101 et seq. and Administrative Orders 14 and 18.

c) Certify that the program conforms to all applicable sentencing laws, including fines, court fees, and probation assessments.

I, Milas H. Hale III, do hereby certify that the program conforms to all applicable sentencing laws, including fines, court fees, and probation assessments.

d) Describe the program's use of court resources, including without limitation, prosecuting attorneys or public defenders, and the availability of such resources and how they will be provided.

The Court team are Judge Milas "Butch" Hale III, Stephen Cobb (Prosecuting Attorney), Dale Duke (Public Defender), Grace Gault, (Chief Clerk), Beth Collier (Court Coordinator), Jennifer Beesaw (Probation),

Andrew Beavers (Treatment Provider-Family Services) Jacqueline Schichtl, Law Enforcement. All sessions are fully staffed.

e) Provide the source of funding for the program:

Funding is provided by grants from the Arkansas State Police Highway Safety Office and the Arkansas Dept. of Community Corrections. Additional funding was provided by a grant from the Arkansas Specialty Court Committee.

We are in compliance with all reporting requirements. After the initial start-up costs were met, the funding now goes to education, alcohol test kits, and team training. Additionally, the city of Sherwood provides some funding to cover travel expenses incurred by the team. Defendants are expected to pay the costs associated with the treatment and probation since their fines are suspended. Some Defendants are ADAP funded. We try to qualify them upon entry of the program.

This is Smart Justice. It saves lives and is one of the most effective programs I have seen.

Sincerely,

Milas "Butch" Hale III

District Judge - Sherwood DWI Court

Judge Karen Whatley

Administrative Judge, 6th Jud. Circuit

5/25/23

5-31-23

PULASKI COUNTY DISTRICT COURT 2024

The Hon. Wayne Gruber

District Judge

<u>PULASKI COUNTY DISTRICT COURT</u> sessions are regularly scheduled as follows, at 3001 West Roosevelt Road, Little Rock, AR 72204:

Monday – Friday	Video Arraignments	8:45 am - finish
Mondays	Civil/Small Claims	9:30 am – 4:30 pm (or finish)
Tuesdays	Plea/Arraignments/Reviews	9:00 am - 4:30 pm (or finish)
2 nd /4 th Tuesdays	Sobriety/DWI Court	3:00 pm - Finish
1 st /3 rd Wednesdays	Criminal/Traffic Trials	1:00 pm - 4:30 pm (or finish)
2 nd /4 th Wednesdays	Criminal/Traffic Trials	9:00 am - 4:30 pm (or finish)
1 st , 2 nd , 3 rd Thursdays	Criminal/Traffic Trials	9:00 am - 4:30 pm (or finish)
4th Thursdays	Civil Hearings	9:30 am - 4:30 pm (or finish)

<u>PULASKI COUNTY CIRCUIT COURT</u> sessions are regularly scheduled as follows, at 3001 W. Roosevelt Rd., Little Rock, AR 72204:

2nd & 4th Wednesdays

9:00 a.m. - 12:00

p.m.

31st JUDICIAL DISTRICT ADMINISTRATIVE PLAN 2024

SPECIALTY COURT PROGRAMS Pulaski County District Court Sobriety/DWI Court

a) Describe the program and how it operates:

The program targets second and third DWI offenders, as well as first time offenders registering a BAC level of .15 or higher. The program, which began accepting referrals in August 2016, is available to all offenders identified as meeting program criteria. The program has been developed in line with and follows the Ten Guiding Principles as set out by the National Center for DWI Courts.

The program provides services, supervision and accountability that will assist the participants achieve and maintain his/her sobriety; thus reducing the number of impaired drivers in Pulaski County through a multi-disciplinary team. The Pulaski County District Court Sobriety/DWI Court is a post-adjudication sentencing alternative. Court is held every other Tuesday at 3:00 pm.

- b) Provide the statutory and legal authority on which it is based: A.C.A.§ 16-102-101 et seq. and Administrative Order 18.
- c) Certify that the program conforms to all applicable sentencing laws, including fines, court fees, and probation assessments.

Pulaski County District Court certifies it conforms to all applicable sentencing laws, including assessment, collection and remittance of fines, fees, court costs, probation fees.

d) Describe the program's use of court resources, including without limitation, prosecuting attorneys or public defenders and the availability of such resources and how they will be provided.

On-Call Pulaski County Jail

Saturday Court

8:00 a.m. - finish

(Shared responsibility with other Pulaski County District Judges approximately once every 7 weeks)

Judge Wayne Gruber

Pulaski County District Court

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The team consists of the following court staff:

Judge
Deputy Public Defender
Deputy Prosecuting Attorney
Court Administrator, Project Coordinator
Probation Officer

Non-Court staff include the following:

Treatment provider (Executive Director, Recovery Centers of Arkansas)

Treatment provider (Out-Patient Clinical Director – Recovery Centers of Arkansas)

Treatment provider (Substance abuse counselor)
Law Enforcement (Lieutenant – Pulaski County Sheriff's Office)

e) Provide the source of funding for the program:

Currently, there are no designated funds to support the Pulaski County District Court DWI/ Sobriety Court. Each county/state entity represented on the team, provides the representative considering the additional duties required by the team member to be inclusive of the respective duties of each. Donations are received from community organizations, churches and private individuals to be used for incentives, graduation gifts, food and bus passes. Pulaski County District Court purchases drug screens and other ancillary items from its own budget provided by the Pulaski County General Fund. Treatment for participants is funded by private insurance, Medicaid, state funds and private pay.

For training purposes, the District Court has applied for and received funds for \$15,000 from the Arkansas State Police Highway Safety Office. These funds allow team members to attend the Arkansas Drug Court Professionals Association and the National Association for Drug Court Professionals annual training conferences, which provides on-going training. A.C.A. § 16-10-139 now provides for fees and costs for specialty courts, which may be considered by our court in the future.

sincerely, Wayne Gruber 5/31/23

District Judge, Pulaski County District Court

Judge Karen Whatley
Administrative Judge, 6th Jud. Circuit

JACKSONVILLE DISTRICT COURT 1412 WEST MAIN STREET JACKSONVILLE, ARKANSAS 72076 (501) 982-9531



The Hon. Rita F. Bailey

District Judge

SMALL CLAIMS / CIVIL COURT sessions are regularly held as follows, at 1412 Main St., Jacksonville, AR 72076:

3RD Monday

10:00 a.m. - finish

TRAFFIC COURT TRIALS AND PLEA & ARRAIGMENTS/ REVIEWS

sessions are regularly held as follows, at 1412 Main St., Jacksonville, AR 72076:

Tuesdays

Trials
Plea & Arraignments /Reviews

8:30 a.m. – finish

10:00 a.m. - finish

ENVIRONMENTAL COURT TRIALS AND PLEA ARRAIGMENT / REVIEW

sessions are regularly held as follows, at 1412 Main St., Jacksonville, AR 72076:

Tuesdays

Trials
Plea & Arraignments / Reviews

8:30 a.m. - finish

10:00 a.m. - finish

<u>CRIMINAL COURT TRIALS</u> sessions are regularly held as follows, at 1412 Main St., Jacksonville, AR 72076:

Wednesdays

1:30 p.m. - finish

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CRIMINAL COURT PLEA & ARRAIGNMENTS/REVIEWS sessions are regularly held as follows, at 1412 Main St., Jacksonville, AR 72076:

Thursdays

1.00 p.m. - finish

PROBABLE CAUSE HEARINGS sessions are regularly held as follows, at 1412 Main St., Jacksonville, AR 72076:

Fridays

10:00 a.m. - finish

PULASKI COUNTY CIRCUIT COURT sessions are regularly held as follows, at 3001 W. Roosevelt Rd., Little Rock, AR 72204:

2ND and 4TH Thursdays

8:30 a.m. - finish

On-Call Pulaski County Jail

Saturday Court

8:00 a.m. - finish

(Shared responsibility with other Pulaski County District Judges approximately once every 7 weeks)

TYPES OF CASES: The following cases are heard by the Jacksonville District Court:

Traffic Division

Jacksonville

Moving, non-moving, DWI

Criminal Division

Jacksonville

Criminal

Plea & Arraignment

Jacksonville

Traffic, Criminal, Ordinance

5/26/23

Civil/Small Claims

Jacksonville

Civil, Small Claims

Code Violations

Jacksonville

Code Violations

Judge Rita F. Bailey

Jacksonville District Court

Date

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MAUMELLE DISTRICT COURT 2024

The Hon. Rita F. Bailey

District Judge

<u>COURT SESSIONS</u> are regularly scheduled as follows, at 550 Edgewood Dr., Suite 400, Maumelle, AR, 72114:

Video Arraignments

Tuesdays 1:00 p.m. - finish

Plea & Arraignments Immediately after Video
Traffic Division Plea & Arraignments; Trials

Criminal Division 2:30 & 3:30 p.m.

Code Violations

Special Settings for Trials/Hearings

1st & 3rd Thursdays At the discretion of the

Court

Probable Cause & Bond Hearings 10:00 am special settings-as

needed/required

Civil/Small Claims

Every 3rd Monday 1:00 p.m. - finish

1. **TYPES OF CASES**: The following cases are heard by the Court:

Traffic Division Maumelle Moving, non-moving, DWI
Criminal Division Maumelle Criminal
Plea & Arraignment Maumelle Traffic, Criminal, Ordinance
Civil/Small Claims Maumelle Civil, Small Claims
Code Violations Maumelle Code Violations

2. CIRCUIT COURT: Circuit Court sessions are the 2nd and 4th Thursdays at 8:30 a.m., held at 3001 W. Roosevelt Rd., Little Rock, AR 72204.

3. ON-CALL PULASKI COUNTY JAIL

Saturday Court

8:00 a.m. - finish

(Shared responsibility with other Pulaski County District Judges approximately once every 7 weeks)

Judge Rita Bailey

Maumelle District Court

5/26/23