

REQUEST FOR QUALIFICATIONS

The Arkansas Alternative Dispute Resolution Commission is scheduling mediation training courses for 2025 and is seeking proposals from trainers interested in contracting with the Commission to provide the services. Required trainer qualifications and course curriculum are set out in the Commission's *Minimum Standards for Mediation Training* located at <https://courts.arkansas.gov/administration/adr/training>

In your proposal, please specify whether travel expenses and written materials are included in the fee. If not, please detail those expenses to the best of your ability.

2024 Tentative Training Schedule:

40 Hour Civil Trial Court Mediation Training: July 14 -18, 2025
July 21 – 25, 2025
July 28 - August 1, 2025

40 Hour Family Mediation Training: September 8-12, 2025
September 15-19, 2025
September 22-26, 2025

You may propose alternative dates; however, we are limited by the availability of the training space in our facilities.

Deadline for submissions: **Monday, October 2, 2023 at 4:00 pm**

Submissions may be made by email to Stephanie.Copeland@arcourts.gov or via U.S. mail to Arkansas Alternative Dispute Resolution, 625 Marshall Street, Little Rock, AR, 72201.